**GLENN PANNAM ACCOUNTING**

**MOTOR VEHICLE Expenses Claim**

Please email, fax or post this form back to our office **PRIOR** to your appointment:

**TO:** GLENN PANNAM ACCOUNTING **Phone: 03-92581611**

**ATTENTION: EMAIL:** glenn@dblegal .com.au

[bill@dblegal.com.au](mailto:bill@dblegal.com.au)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CLIENT NAME:** |  | | | **CLIENT SIGNATURE:** |  | |
| **Tax File Number:** |  | | | **Date of Birth:** |  | |
| **INFORMATION FOR 2018 TAX RETURN – 1 July 2021 to 30 June 2022** | | | | | | |
| **Log Book Kept:** | | | **□** **Yes □ No** | | | |
| **Period Covered:** | | |  | | | |
| **Registration number:** | | |  | | | |
| **Vehicle Make & Model:** | | |  | | | |
| **Owner of Vehicle:** | | |  | | | |
| **Odd Meter Read start of the year (km) 01 July 2018** | | |  | | | |
| **Odd Meter Read end of the year (km) 30 June 2020** | | |  | | | |
| **Business Km in Log Book:** | | |  | | | |
|  | | |  | | | |
| **Your Calculation of Business Use %:** | | |  | | | |
| **Date Purchased:** | | ­­­­\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ | **Purchase Price:** | | | $ |
| **□** **Leased □ Purchased □ Paid Cash** | | | | | | |

|  |  |  |
| --- | --- | --- |
| **RUNNING COSTS** | **TOTAL FOR YEAR (including GST)** | **MONTHLY PAYMENTS** |
| **Fuel:** | $ | **Please email, fax or post to our office a copy of your Hire Purchase/ Lease Agreement (if you haven’t already).** |
| **Registration:** | $ |
| **Insurance:** | $ |
| **Repairs & maintenance:** | $ |
| **Lease Payments:** | $ | $ |
| **Interest Paid:** | $ |  |
| **Membership Fees:** | $ |
| **Parking:** | $ |
| **Tolls:** | $ |