



GLENN PANNAM ACCOUNTING

CLIENT SUBSTANTIATION DECLARATION

INCOME TAX RETURN

Review of Income Tax Return

I have reviewed both the original and the detailed copy of my Income Tax Return and I am satisfied that the return has been prepared from the information supplied by me. I understand that I am responsible for entries in my Income Tax Return.

Authority to Transmit Income Tax Return

I hereby authorise you to transmit my Income Tax Return direct to the Australian Taxation Office by electronic means under the Electronic Lodgement Service. In my electing to use the E.L.S. paperless lodgement service I understand that I am required to retain the signed copy of my Income Tax Return together with all supporting schedules and documentation for at least five (5) years.

Income

I confirm that my Income Tax Return has disclosed all income derived by me during the year and that I have not engaged in any transactions during the year which require disclosure or that have resulted in a liability for capital gains tax other than those as stated in my Income Tax Return.

Supporting Documentation

I confirm that I have all of the necessary receipts and/or other records to substantiate all of my claims for deductions and rebates made in my Income Tax Return and that I will retain all of these documents as required by law. I understand that I am currently required to retain those documents for taxation purposes for at least 5 years. I am fully aware of what documents I must keep for taxation purposes including the requirements for the keeping of car log books and travel diaries. Where items are used for both business and private purposes I have kept appropriate documents to verify my business usage claim.

Signed: _____

Name: _____

Date: _____